Teacher Creativity Center Ramallah - Palestine

Financial Statements and Independent Auditor's Report For the Year Ended December 31, 2019

Teacher Creativity Center Ramallah - Palestine

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INDEPENDENT AUDITOR'S REPORT

To the General Assembly of Teacher Creativity Center (TCC) Ramallah

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of **Teacher Creativity Center (TCC)**, which comprise the statement of financial position as of December 31, 2019, statement of activities, statement of changes in net assets and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **Teacher Creativity Center (TCC)** as of December 31, 2019, its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are independent of TCC in accordance with the ethical requirements that are relevant to our audit of the financial statement in areas under the jurisdiction of Palestinian Authority, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing TCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate TCC or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the TCC's financial reporting process.

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INDEPENDENT AUDITOR'S REPORT (Continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISA's, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also;

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud
 or error, design and perform audit procedures responsive to those risk, and obtain audit evidence that is
 sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
 misstatement resulting from fraud is higher than the one resulting from error, as fraud may involve
 collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- 4. Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the TCC's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosure are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause TCC to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.

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INDEPENDENT AUDITOR'S REPORT (Continued)

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Deloitte & Touche (M.E.)
Certified Public Accountants

Raed Abu El Etham – CPA

License No. (109/2002)

Deloitte & Touche (M.E.) Ramallah - Palestine September 28, 2020

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Teacher Creativity Center Statement of Financial Position As of December 31, 2019

Statement A

Assets	Notes	2019 USD	2018 USD
Cash on Hand and at Banks			
	4	212,728	276,201
Accounts Receivable and Advances	5	9,232	5,888
Pledges Receivable	6	53,964	74,686
Property and Equipment - Net	7	109,850	106,054
Total Assets	_	385,774	462,829
Liabilities and Net Assets			
Liabilities			
Payables and Accruals	8	36,122	51,287
Reserve for staff benefits	9	69,764	53,374
Total Liabilities	<u> </u>	105,886	104,661
Net Assets:			
Unrestricted Fund (Deficit)		(79,511)	(53,480)
Temporary Restricted	10	249,549	305,594
Investment in Property and Equipment		109,850	106,054
Total Net Assets (Statement C)	·	279,888	358,168
Total Liabilities and Net Assets	_	385,774	462,829

The Accompanying Notes Form an Integral Part of These Financial Statements.

Statement of Activities For the Year Ended December 31, 2019 **Teacher Creativity Center**

			Temporary	Total	
		Unrestricted	Restricted	2019	2018
	Notes	OSN	OSD	OSD	OSD
Operating Revenues					
Grants	10	/ 1	1,029,759	1.029.759	296 266
Other revenues		149		149	6,059
Total operating revenues		149	1,029,759	1,029,908	999,021
Net assets released from restrictions	10	1,085,804	(1,085,804)	r	
		1,085,953	(56,045)	1,029,908	999,021
Operating Expenses					
Salaries and related expenses		328,833	а	328.833	321.576
Honoraria, technical assistance and training		140,193	,	140,193	97,538
Protessional fees		27,001	x	27,001	40,929
Stationery and office supplies		29,649	ī	29,649	22,576
Occupancy costs		10,538	ε	10,538	11,999
Local transportation, international travel and perdiem		103,098	ı	103,098	83,949
Publications, printings, editing, and documentation cost		22,123	E	22,123	24,347
Communication		17,912	E	17,912	21,028
Hospitality for workshops		146,053	ı	146,053	124,020
Prizes		2,981	76	2,981	5,077
Evaluation		•	a y a		8,500
Spots and media advertisement		13,824	a	13,824	21,998
Rehabilitation		117,772		117,772	6,623
Supplies for Schools		71,419		71,419	r
Miscellaneous and overhead expenses		52,325		52,325	28,591
Total Operating Expenses		1,083,721		1,083,721	818,751
Loss on currency translation		12,006	1	12,006	649
Depreciation	7	12,461		12,461	12,188
Written off Grants			ï	•	3,471
l otal Expenses		1,108,188	·	1,108,188	835,059
(Decrease) Increase in Net Assets for the Year (Statement C)		(22,235)	(56,045)	(78,280)	163,962
				-	

The Accompanying Notes Form an Integral Part of These Financial Statements.

Statement of Changes in Net Assets For the Year Ended December 31, 2019 Teacher Creativity Center

Total USD	358,168 (78,280)	279,888	194,206	163,962	358,168
Temporary Restricted USD	305,594 (56,045)	249,549	134,399	171,195	305,594
Unrestricted Fund Investment In property and (Deficit) equipment I USD USD	106,054	109,850	115,662	- (9,608)	106,054
Unrestricted Fund (Deficit) USD	(53,480) (22,235) (3,796)	(115,67)	(55,855)	(7,233)	(53,480)
	Net assets at January 1, 2019 Change in Net Assets During the Year (Statement B) Procurement of property and equipment, net of depreciation	Net assets at December 31, 2019 (Statement A)	Net assets at January 1, 2018	Change in Net Assets During the Year (Statement B) Procurement of property and equipment, net of depreciation	Net assets at December 31, 2018 (Statement A)

The Accompanying Notes Form an Integral Part of These Financial Statements.

Teacher Creativity Center Statement of Cash Flows For the Year Ended December 31, 2019

Statement D

	2019	2018
	USD	USD
Cash Flows from Operating Activities		
Cash received from donors	999,017	955,510
Other Revenues	149	6,059
Cash Paid to Employees and Suppliers	(1,034,656)	(794,805)
Net Cash (Used in) Generated From Operating Activities	(35,490)	166,764
Cash Flows from Investing Activities		
Net procurement of properties and equipment	(27,983)	(2,580)
Net Cash (Used in) Investing Activities	(27,983)	(2,580)
(Decrease) Increase in Cash on hand and at Banks During the Year	(63,473)	164,184
Cash on Hand and at Banks at Beginning of Year	276,201	112,017
Cash on Hand and at Banks at End of Year	212,728	276,201
Adjustments to Reconcile Change in Net Assets		
to Net Cash (Used in) Generated From Operating Activities:		
Change in Net Assets	(78,280)	163,962
Depreciation	12,461	12,188
Increase in Reserve for Staff Benefits, Net of Payments	16,390	16,822
Loss from disposal of property and equipment	11,726	-
(Decrease) Increase in Payables and Accruals	(15,165)	14,303
(Increase) in Accounts Receivable and Advances	(3,344)	(3,059)
Decrease (Increase) in Pledges Receivables	20,722	(37,452)
Net Cash (Used in) Generated From Operating Activities	(35,490)	166,764

The Accompanying Notes Form an Integral Part of These Financial Statements.

1. Teacher Creativity Center and its Activity

The Teacher Creativity Centre (TCC) is a Palestinian, non-profit, non-governmental organization, established in May 1995, by a group of teachers working in schools in the government, private and UNRWA schools.

Since its inception TCC has worked to ensure a peaceful and secure environment within schools. TCC's goal is to eliminate violence from schools by means of encouraging human rights and civic education culture. TCC has been in the forefront of organizations calling for the integration of civic education and human rights concepts into the entire school curriculum; not only at the Palestinian level but also at the wider Arab World Level.

TCC has successfully implemented a number of studies and training programs in the fields of human rights, democracy and civic education targeted at educators, especially teachers, in the West Bank and the Gaza Strip.

TCC works closely with the Palestinian Ministry of Education and Higher Education to deliver training programs to teachers, principals, supervisors, and senior managerial personnel at the Ministry. In 1997, TCC became an active member of the Palestinian Educational Collective. In 2000, TCC joined the Palestinian Network of Non-governmental Organizations (PNGO) and as a founding member, became part of the steering committee of the Arab Civic Education Network (Civitas) in 2002.

The board of directors has approved the financial statements for the year ended December 31, 2019 in its regular meeting held on September 28, 2020.

2. Summary of Significant Accounting Policies

2.1 Adoption of new and revised International Financial Reporting Standards (IFRSs)

In the current year, The Center's management considered all new and revised Standards and Interpretations issued by the International Accounting Standards Board (IASB) and the International Financial Reporting Interpretations Committee (IFRIC) of IASB, relevant to its activities, that were issued and effective for annual reporting periods ending on December 31, 2019. The application of the new standards and interpretations has no effect on the financial position or the results of operations of the center.

2.2 Preparation of Financial Statements

The financial statements have been prepared on the accrual basis of accounting and in conformity with International Financial Reporting Standards (IFRS).

2. Summary of Significant Accounting Policies "Continued"

2.2 Preparation of Financial Statements "Continued"

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. In order to ensure observance of limitations and restrictions placed on the use of the available resources, the accounts are maintained in accordance with the principles of fund accounting. Accordingly, net assets of TCC and changes therein are classified and reported as follows:

- Unrestricted net assets Net assets whose use by TCC is not subject to donor-imposed restrictions.
- Temporary restricted net assets Net assets whose use by TCC is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and released by actions of TCC pursuant to those donor-imposed stipulations.
- Revenues are reported as increases in unrestricted net assets unless their use is limited by donor-imposed restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are classified as unrestricted net assets and reported as net assets released from restrictions.
- Investment in Property, Plant and Equipment represents unrestricted fund invested in fixed assets.

The statement of activities is a statement of financial activities related to the current period, it is not a performance measure and does not purport to present the net income or loss for the period as would a statement of income for a business enterprise.

The statement of activities includes certain prior-year summarized comparative in total but not by net asset class, i.e. in respect to restrictions and accordingly, such information should be read in conjunction with the Center's financial statements for the prior year from which the summarized information was derived in order to have sufficient details in conformity with International Financial Reporting Standards.

2. Summary of Significant Accounting Policies "Continued"

2.3 Contributions

Unconditional Grants and Grants with stipulations that are expected to be met are recognized as increases in temporarily restricted funds and are released to unrestricted funds over the periods necessary to match them with the costs for which they are intended to compensate, on a systematic basis.

Amounts received under conditional grants whose conditions are based on future events and actions are deferred and presented under current liabilities and are taken to the statement of activities when the related conditions are met.

Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to TCC with no future related costs are recognized in the statement of activities in the period in which they become receivable.

Grants whose primary condition is that TCC should purchase, construct or otherwise acquire non-current assets are recognized under temporarily restricted funds and released to unrestricted funds when the assets are acquired.

Government grants are not recognized until there is reasonable assurance that TCC will comply with the conditions attaching to them and that the grants will be received.

2.4 Foreign Currency Transactions

The financial statements are presented in U.S. Dollar being the currency of the primary economic environment in which TCC operates (its functional currency).

In preparing the financial statements, transactions in currencies other than the functional currency (foreign currencies) are recorded at the rates of exchange prevailing at the date of the transactions. At the date of the financial statements, monetary items denominated in foreign currencies are retranslated at the rates prevailing at that date. Non-monetary items that are measured in terms of historical cost in a foreign currency are not retranslated.

Exchange differences are recognized in the statement of activities in the period in which they arise.

2. Summary of Significant Accounting Policies "Continued"

2.4 Foreign Currency Transactions "Continued"

Exchange rates at year end against U.S. Dollar are detailed as follows

- Transactions which are expressed or denominated in other currencies are converted into U.S. Dollar equivalent using the exchange rate prevailing on the date of the transaction.
- Assets and liabilities which are denominated or expressed in other currencies are presented at their USD equivalent using the exchange rate prevailing on December 31, 2019 and 2018 as the following:

	Decem	ber 31,
	2019	2018
	USD	USD
Israeli Shekel	0.289	0.266
EURO	1.121	1.346

- All other assets and liabilities are presented in their USD equivalent at their historical values.
- Exchange differences arising from the translation of local currency balances is charged to the statement of activities.

2.5 Properties and Equipment

Property, plant and equipment are stated at cost net of accumulated depreciation. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets. The yearly depreciation rates are as follows:

Item	Rate
Building	2%
Office Furniture	7%
Office Equipment	20%
Vehicles	20%

When the expected recoverable amount is less than the net book value, the property, plant and equipment amount is reduced to the lower of cost or net realizable value and the difference (if any) is included in the statement of activities.

The useful lives of property, plant and equipment are reviewed at the end of each year. In case the expected useful life is different from what was determined before, the change in estimate is recorded in the following years, being as a change in estimate.

Property, plant and equipment are disposed of when there is no expected future benefit from the use of that asset.

2. Summary of Significant Accounting Policies "Continued"

2.6 Severance Pay

The Centre provides for severance pay by accruing for one month compensation for each year of service based on the last salary paid during the year.

2.7 Provident Fund

The Centre has a defined provident fund plan, which covers all salaries employees. The contribution of the Centre and the employees is equal to 5% of their basic salaries.

3. Estimates and Assumptions

The financial statements include certain estimates and assumptions made by management relating to reporting of assets, liabilities, at the statement of financial position date, and the reporting of revenue, expenses, gains, and losses during the year. Actual results may differ from those estimates adopted by the Centre's management. Estimates used in the preparation of the financial statements are as the following:

Employees Indemnities; Provision for employee's end of service benefits is calculated in accordance with Palestinian labor law in effect in Palestine.

Property, Plant and equipment; A periodic review is performed on assets estimated useful lives and assets that are subject to amortization for impairment whenever events or changes in circumstances indicate that the carrying value may not be recoverable. The impairment loss, if any, is reflected in the statement of activitites.

4. Cash on Hand and at Banks

	2019	2018
	USD	USD
Deposits with banks in USD	126,671	246,598
Deposits with banks in NIS	11,257	1,087
	21,236	27,360
	1,365	-
Deposits with banks in USD - Restricted for Staff Benefits	52,199	1,156
	212,728	276,201
Deposits with banks in Euro Deposits with banks in JOD Deposits with banks in USD - Restricted for Staff Benefits	21,236 1,365 52,199	27,360 - 1,156

5. Accounts Receivable and Advances

	2019	2018
	USD	USD
Due from employees	3,148	348
Other receivables	6,084	5,540
	9,232	5,888
6. Pledges Receivable		
	2019	2018
	USD	USD
Results Educational Fund BY Global Campaign for Education	2,500	2,500
Right to Play	4,761	8,225
Save the Children	4,083	3,327
Alternatives	-	8,077
CSEF - Palestinian Coalition	17,173	-
NGO Development Center	18,007	-
Integrity Action	-	12,996
Government of Luxembourg		35,046
GVC	7,440	4,515
	53,964	74,686

Teacher Creativity Center Notes to Financial Statements For the Year Ended December 31, 2019

7. Property and Equipment - Net

Vehicle Total	25,952 3 25,458 (25,952) (10 13,613 204,119 54 2,950 12,461 - (14,226) (14,226) 74 2,337 202,354 85 23,121 109,850	Vehicle Total USD USD 9 25,952 307,593 - - 2,580 - - 2,580 - - 2,580	1 11,017 191,931 9 2,596 12,188 0 13,613 204,119 9 12,339 106,054
Building	109,659	55,510 2,064 57,574 52,085	Building USD 109,659	53,451 2,059 55,510 54,149
Office Equipments USD		105,221 5,355 - 110,576 26,390	Office Equipments USD 131,861 2,580 134,441	99,241 5,980 105,221 29,220
Office Furniture USD	40,121	29,775 2,092 - 31,867 8,254	Office Furniture USD 40,121	28,222 1,553 29,775 10,346
	Cost Balance as of January 1, 2019 Additions Disposals Balance as of December 31, 2019	Accumulated Depreciation Balance as of January 1, 2019 Depreciation Disposals Balance as of December 31, 2019 Net Book Value as of December 31, 2019	Cost Balance as of January 1, 2018 Additions Balance as of December 31, 2018	Accumulated Depreciation Balance as of January 1, 2018 Depreciation Balance as of December 31, 2018 Net Book Value as of December 31, 2018

8. Payables and Accruals

	2019 USD	2018 USD
Professional fees	7,600	4,640
Due to employees and other	24,676	39,352
Postdated Cheques	-	7,295
Others	3,846	-
	36,122	51,287
9. Reserve for Staff Benefits		
	2019	2018
_	USD	USD
Severance Pay	64,556	48,166
Provident Fund	5,208	5,208
	69,764	53,374
Movement in the provisions during the years 2019 and 2018 a Severance Pay:		
	2019	2018
Balance, beginning of year	USD 48,166	USD
Additions during the year	21,533	31,344 20,954
Payments	(5,143)	(4,132)
Balance, end of year	64,556	48,166
Provident Fund:		· · · · · · · · · · · · · · · · · · ·
	2019	2018
	USD	USD
Balance, beginning of year	5,208	5,208
Additions during the year *		-
Balance, end of year	5,208	5,208

^{*} Starting from January 1, 2017; the management of the center in agreement with the center's employees decided to suspend the subscription in the fund and not to deduct employee's shares from the salaries.

10. Temporary Restricted Net Assets

Global Campain For Education
CSEF - CAPACITY BUILDING
CSEF - Palestinian Coalition 2016
CSEF - Palestinian Coalition 2017-2019
Swedish Organiztion for Individual Relief
Save The Children
Integrity Action 2018-2019
Right to Play
Varkey Foundation
Resulats Educational Fund BY Global Campain for Education 2019
Alternatives
Aman - Integrity Clubs2018- 2019 phase 2
Aman - Integrity Clubs 2019
Biladi Centro Culural Palestino
GVC
Open Scoity Fund - project of 2019
Open Socity Fund- CCNGO Meeting
Open Scoity Fund - project of 2020
NGO Development Center 2019-2020
Sheffield Women's Palestine Schoarship Fund
ANHRE
Campaign for the Children of Palestine (CCP) W.B
Campaign for the Children of Palestine (CCP) Gaza

Funds Released Unexpended Grants	as of 31-12-2019 USD	89,373	24,897			٠		2,481		2,704	4,439	8,133	•	٠	9,835	•	•	٠	92,500		9,417	5,770	•	•	249,549
Funds Released	in 2019 USD	139,250		9,682	88,300	36,569	4,083	39,566	47,088	•	4,616	21,625	06,790	13,859	•	74,784	174,986	25,000	٠	101,907	•	7,575	192,329	97,795	1,085,804
Available Grants	2019 USD	228,623	24,897	9,682	88,300	36,569	4,083	42,047	47,088	2,704	9,055	29,758	6,790	13,859	9,835	74,784	174,986	25,000	92,500	101,907	9,417	13,345	192,329	97,795	1,335,353
Restricted Grants for Available Grants	USD	205,330	•		61,673	36,569	4,083	40,237	47,088	•	9,055	29,758	062'9	13,859	•	74,784	87,500	25,000	92,500	101,907	9,417	13,345	121,386	49,478	1,029,759
Pledges	USD	20	•		17,173		4,083		4,761	•	13	ii.	•		•	7,440	٠	9	•	18,007	,		•		51,464
Grants Received	USD USD	205,330			44,500	36,569		40,237	42,327	•	9,055	29,758	6,790	13,859	•	67,344	87,500	25,000	92,500	83,900	9,417	13,345	121,386	49,478	978,295
Grants as of	OSO	23,293	24,897	6,682	26,627	٠	•	1,810	•	2,704			,	•	9,835	•	87,486					•	70,943	48,317	305,594

11. Financial Instruments, Fair Values and Risks Management

Fair Values of Financial Assets and Liabilities:

The carrying book values of financial assets and liabilities are not materially different from their fair values at the date of the statement of financial position.

Operational Risk

The costs of the programs, administrative expenses as well as property, plant and equipment procurements are significantly financed by donors through donations. The management believes that the funding level in the year 2020 will be sufficient to significantly finance its disbursements and will be consistent with the funding level in the prior years. Furthermore, the management believes that the political and economic conditions prevailing in the area will not materially affect its operations.

Credit Risk:

TCC credit risk is primarily attributable to its liquid funds and receivables. The credit risk on liquid funds is limited because they are placed with reputable financial institutions.

Interest Rate Risk

TCC interest rate risk arises from the possibility that changes in market interest rates may affect the value of its interest bearing assets. The management of TCC usually monitors the fluctuation in interest rates in every individual currency in order to maximize the benefits from placements.

Currency Risk:

Currency risk arises from the possibility that changes in the exchange rates may affect negatively the value of the financial assets and liabilities in case TCC does not hedge its currency exposure by means of hedging instruments. The management usually distributes its liquid assets over its functional currencies to minimize any possible loss from currency rates fluctuation.

12. Subsequent Events

The existence of Novel Coronavirus (COVID-19) was confirmed in January 2020 and has subsequently spread to many other countries around the world. This event was declared by the World Health Organization as a global pandemic. This pandemic is expected to have several economic effects during the year 2020 on all economic sectors including the not for profit institutions. Management considers this event to be a non-adjusting event after the reporting period and therefore has not made any adjustments to the financial statements as a result of this matter.

Management has considered these unique circumstances and the risk exposures of the entity and has evaluated the expected effects on the entity's business/operations in order to review and assess the potential risks arising due to this event. The outcome of this event is unknown and therefore the impact on the entity cannot be reasonably quantified at the date of issuance of these financial statements.